



Kids Kapers (Before and After School Club) Registration Form

Note to Parent/Guardian: Please note it is the parent/guardian's responsibility to ensure that all relevant information is included on this booking form. It must be handed in before your child/children attend the Out of School Provision.

Child's Full Name:		Yr Group:		Date of Birth:	
Home Address:					
Name of parent/guardian:				Relation to child:	
Home Tel:		Work Tel:		Mob Tel:	
E-mail address:					
Name of parent/guardian:				Relation to child:	
Home Tel:		Work Tel:		Mob Tel:	
E-mail address:					
Name of emergency contact:				Relation to child:	
Home Tel:		Work Tel:		Mob Tel:	
E-mail address:					
Name of Child's Doctor:				Contact number:	
Surgery Address:					
Please list any known allergies or known medical conditions:					
Is your child taking any medication?	YES / NO	(If YES , please request and complete a separate medication form)			
Do you give permission for first aid to be administered in the event of an accident?	YES / NO	(If NO , please advise on preferred course of action)			
An ambulance will be called in the event of a serious accident. Do you have any medical preferences that you wish us to pass on to the hospital?	YES / NO	(If YES – please give details)			
Do you give permission for a plaster to be administered to your child?					YES / NO
Is your child entitled to Pupil Premium or are they a 'looked after' child?:					YES / NO
Do you give permission for your child to be photographed for use within the setting or in school publications?					YES / NO
I have received and read the Parent / Guardian handbook					YES / NO

Signed by Parent / Guardian:		Date:	
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Please see over page



Kids Kapers (Before and After School Club)
Terms and Conditions for Academic Year 2025-2026

Please read the following terms and conditions CAREFULLY then sign and return the form to a member of the Halton Before and After School Club team.

The session times and costs with effect from September 2025 are as follows:

Breakfast club: 7.30am – 8.50am session cost £7.50

After School club: 3.15pm – 6pm session cost £15.00

1. I will notify the club if my child is unable to attend a particular session. I will telephone before **2pm** if my child is not attending the After School Club and by **8am** if not attending Breakfast Club.
2. I will notify the club if someone other than those specified on the registration form is to collect my child.
3. I agree to keep my child away from the club if advised to on medical grounds.
4. I agree to abide by and support decisions made by the club staff regarding inappropriate or unacceptable behaviour.
5. I will arrange for my child to be collected from the After School Club by 6pm and agree to pay a fine if I am late to collect my child (£10 per child between 6pm and 6.15pm, £10 per 15 minutes thereafter).
6. I agree to pay the payment request for my child to attend Halton Before and After School Club monthly in advance and within 10 days.
7. I agree to pay a 5% surcharge on any monies not paid by the due date shown on my payment request.
8. I agree to give a minimum of one month's notice, in advance, of the permanent withdrawal of my child(ren) or of a reduction in the number of sessions attended. I understand that if I fail to do so I will be required to pay an amount equivalent to the required period of notice outstanding.
9. I understand that the full session fee is payable even if my child only attends part of a session.
10. I understand that the fees and times of the clubs are subject to annual review.

Name of child..... Age of child.....

Parent/Carer signatureDate.....

Name (block capitals).....

(September 2025)